Structured Administration and Supply Arrangement (SASA)

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| **TITLE:** | **Administration of Vaccines by Enrolled Nurses** |

1. **Authority:**

Issued by the Chief Executive Officer of Health under Part 6 of the Medicines and Poisons Regulations 2016.

1. **Scope:**

This authorises Enrolled Nurses trained in immunisation to administer vaccines in a public health program.

1. **Criteria:**

This SASA authorises the actions specified in the table below.

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| Practitioner: | Enrolled Nurses who have completed approved training in accordance with Appendix 1. |
| Practice setting: | When employed by, or contracted to, provide services to or on behalf of, WA Health.  When working under the supervision of a Registered Nurse who has completed approved training in accordance with Appendix 1 or SASA 001, relevant to the vaccine being administered. |
| Approved activity: | Administration of vaccines and administration or supply of oral paracetamol liquid. |
| Approved medicines: | Vaccines as per Appendix 2.  Oral paracetamol liquid as per Appendix 3. |
| Medical conditions: | Immunisation as per Appendix 2.  Immunisation related effects as per Appendix 3. |

1. **Conditions:**

The administration of approved medicines under this SASA is subject to the following conditions:

* 1. the Enrolled Nurse must have successfully completed an immunisation training course meeting the requirements of Appendix 1. The training must relate to the vaccines being administered, as detailed in Appendix 2;
  2. sites where immunisation is being conducted must be appropriately equipped to treat patients in the event of an anaphylactic reaction;
  3. patient selection, vaccine administration and follow up care should be in accordance with the latest version of the Australian Immunisation Handbook;
  4. written or documented verbal consent must be obtained from the person, parent or guardian, before each instance of vaccination;
  5. all vaccines administered must be recorded in the patient’s clinical record, and the Health Service process must be followed to ensure records are included in the Australian Immunisation Register (AIR);
  6. all adverse events occurring following immunisation must be notified to the Western Australian Vaccine Safety Surveillance (WAVSS) system;
  7. the vaccines are procured by an authorised person or an appropriate Medicines and Poisons Permit holder;
  8. procurement, storage and administration is in accordance with Part 9 of the Medicines and Poisons Regulations 2016;
  9. record keeping is in accordance with Part 12 of the Medicines and Poisons Regulations 2016;
  10. storage and transport of the vaccines is in accordance with the *National Vaccine Storage Guidelines: Strive for 5;*
  11. supply and administration of oral paracetamol liquid is in accordance with the latest version of the Australian Immunisation Handbook; and
  12. oral paracetamol liquid must be supplied in the original manufacturer’s pack.

1. **References:**
2. Australian Technical Advisory Group on Immunisation (ATAGI). *Australian Immunisation Handbook*, Australian Government Department of Health, Canberra, 2018, immunisationhandbook.health.gov.au. Available at:

<https://immunisationhandbook.health.gov.au/>

1. *National Vaccine Storage Guidelines 2013: Strive For 5*, 3rd ed. Canberra: Australian Government, Department of Health and Ageing. Available at: <https://www.health.gov.au/resources/publications/national-vaccine-storage-guidelines-strive-for-5>
2. *Western Australian Vaccine Safety Surveillance.* Western Australian Department of Health, 2016. Available at: <http://ww2.health.wa.gov.au/Articles/U_Z/Western-Australian-Vaccine-Safety-Surveillance-WAVSS>
3. Australian Immunisation Register. Available at <https://www.servicesaustralia.gov.au/individuals/services/medicare/australian-immunisation-register>
4. *Western Australian Immunisation Schedule. Available at:* <http://ww2.health.wa.gov.au/Articles/F_I/Immunisation-schedule-and-catch-up-immunisations>
5. *WA Health Policy Framework – Immunisation of Health Care Workers*. Available at:

<https://ww2.health.wa.gov.au/About-us/Policy-frameworks/Public-Health/Mandatory-requirements/Communicable-Disease-Control/Immunisation/Health-Care-Worker-Immunisation-Policy>

**Issued by:**

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| **Name:** | Dr Andrew Robertson |
| **Position:** | Chief Health Officer, CEO delegate |
| **Date:** | 18 March 2024 |

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| Enquiries to: | Medicines and Poisons Regulation Branch | Number: | 032/2-2024 |
|  | [MPRB@health.wa.gov.au](mailto:MPRB@health.wa.gov.au) | Date: | 18 March 2024 |

**APPENDIX 1**

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| **Approved Training** |

1. All Enrolled Nurses administering a vaccine in accordance with this SASA must have successfully completed an immunisation course:

* approved by the Chief Executive Officer of the Western Australian Department of Health or a Department of Health in another Australian State or Territory; or
* accredited by Health Education Services Australia (HESA); or
* an equivalent course relating to the vaccines being administered provided by a Registered Training Organisation (RTO) or a university; and
* must maintain their competency through yearly updates.

Approved courses must require participants to demonstrate satisfactory knowledge, understanding and minimum competencies in the following areas:

1. storage, transport and handling of vaccines (cold chain);
2. obtaining informed consent for vaccination;
3. indications and contraindications for vaccination;
4. administration of vaccines as per National Health and Medical Research Council (NHMRC) Immunisation Guidelines;
5. diagnosis and management of anaphylaxis; and
6. documentation of vaccination and critical incidents.
7. All enrolled nurses administering a vaccine in accordance with this SASA must be:
   1. Competent in cardiopulmonary resuscitation (CPR); and
   2. Maintain CPR competency by completing an annual refresher course in CPR.

**APPENDIX 2**

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| **Approved Vaccines** |

Enrolled Nurses may only administer vaccines in accordance with this SASA as listed in the table below:

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| **Vaccine** | **Approved Condition** |
| Diphtheria | According to the  most current published version of the:  *Western Australian Immunisation Schedule*  or  *WA Health Policy Framework – Immunisation of Health Care Workers* |
| Haemophilus Influenzae Type B |
| Hepatitis A |
| Hepatitis B |
| Herpes zoster |
| Human Papilloma Virus |
| Influenza |
| Measles |
| Meningococcal |
| Mumps |
| Pertussis |
| Pneumococcal |
| Poliomyelitis |
| Rotavirus |
| Rubella |
| Tetanus |
| Varicella |

**APPENDIX 3**

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| **Approved Oral Paracetamol Liquid Products** |

Enrolled nurses may administer or supply paracetamol oral liquid in accordance with this SASA as listed in the table below:

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| **Oral Paracetamol Liquid Product** | **Recommended Age Group** | **Approved condition** |
| 100mg/mL, 20mL drops (original manufacturer’s pack)  or equivalent age-appropriate formulation (original manufacturer’s pack) | One month-of-age to two years-of-age | 1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years-of-age   **OR**   1. Administration or supply for children if they have:  * fever of >38.5°C following vaccination * pain at the injection site |
| 24mg/mL,100mL (original manufacturer’s pack)  or equivalent age-appropriate formulation (original manufacturer’s pack) | 1 to 5 years-of-age | 1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years-of-age   **OR**   1. Administration or supply for children if they have:  * fever of >38.5°C following vaccination * pain at the injection site |
| 48mg/mL,100mL (original manufacturer’s pack)  or equivalent age-appropriate formulation (original manufacturer’s pack) | 5 to 12 years-of-age | 1. Administration or supply for children if they have:  * fever of >38.5°C following vaccination * pain at the injection site |