# Mandatory training: Technicians – indirect patient contact

Staff who do not have direct patient contact. Staff included in this category are HSSD and pharmacy technician staff.

This checklist is to be included with your annual performance development and review. Please review the mandatory training framework for up to date information on requirements and relevancy: [Technicians\_MT\_200624.pdf (health.wa.gov.au)](https://www.kemh.health.wa.gov.au/~/media/HSPs/NMHS/Hospitals/WNHS/Documents/Professionals/Education/MT2024/Technicians_MT_200624.pdf)

**Name**: Click or tap here to enter text.

## Annual requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Emergency management - theory | EL | HSSD,PT |  |
| Emergency management - Code Orange walkthrough | EL/F2F | HSSD,PT |  |
| Emergency management - warden training | F2F | HSSD,PT |  |
| Essential cybersecurity training | EL | HSSD,PT |  |
| Hand hygiene | EL | HSSD,PT |  |
| PPE training/assessment | EL/F2F | HSSD |  |

## 3 yearly requirements

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Accountable and ethical decision making refresher | EL | HSSD,PT |  |
| BFHI Group 3 breastfeeding education | EL | HSSD,PT |  |
| Manager/supervisor OSH and injury management training | F2F | HSSD |  |

## Once only requirements (if not completed as new staff)

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Format** | **Role** | **Date completed/NA** |
| Aboriginal cultural eLearning | EL | AT,NB |  |
| Accountable and ethical decision making | EL | HSSD,PT |  |
| Recordkeeping awareness | EL | AT,NB |  |

|  |  |
| --- | --- |
| **Legend** | |
| EL | eLearning |
| F2F | Face to face session |
| HSSD | Hospital sterile supply department |
| PT | Pharmacy technician |

This document can be made available in alternative formats on request.

© North Metropolitan Health Service 2024