**SimNewb Equipment Checklist**

Please complete this equipment checklist no more than 24 hours prior to the use of equipment in the DNAMER Simulation Room/s. A DNAMER representative will complete the post session checklist.

If a fault/malfunction is identified please complete the DNAMER Equipment Fault/Malfunction Form.

It is the responsibility of the session organisers to bring equipment not available in the demonstration room. The demonstration room has a limited number of consumables, it is the responsibility of the session organisers to replace any consumables used. Stock lists are available to assist with restocking.

Please note: Alternative arrangements may need to be arranged if the fault cannot be rectified in time for the booked activity.

**Ensure you are familiar with the operating instructions of the simulation equipment.**

Return completed form to the DNAMER Secretary.

|  |  |
| --- | --- |
| **Name:** |  |
| **Details of alternative contact:** |  |
| **Department:** |  |
| **Contact phone:** |  |
| **Email address:** |  |
|  |  |
| **Title of activity:** |  |
| **Date:** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **General** | | | | | | |
| Item | | Pre– check  🗸 | Post– check  🗸 | Additional comments | | N/A  🗸 |
| **Walkie talkies: 2x headsets, 2 charging stands - functioning**  Charging = solid red light  Charged = green light | |  |  |  | |  |
| **Demo room** | |  |  |  | |  |
| **Linen** | |  |  |  | |  |
| **Stock** | |  |  |  | |  |
| **Other:** | |  |  |  | |  |
|  | |  |  |  | |  |
| Equipment | | Pre– check  🗸 | Post– check  🗸 | Additional comments | | N/A  🗸 |
| **Computers** | | | | | |  |
| **SimNewb laptop** | |  |  |  | |  |
| **SimNewb software** | |  |  |  | |  |
| **Video server connected** | |  |  |  | |  |
| **SimViewer software** | |  |  |  | |  |
| **Camera views** (+monitors) | |  |  |  | |  |
| **Audio functioning** | |  |  |  | |  |
| **Projector display** | |  |  |  | |  |
| **Sound functioning** | |  |  |  | |  |
| **AV touchscreens x3** | |  |  |  | |  |
| **Manikin** | | | | | | |
| **SimNewb overall clean and intact** |  | |  | |  |  |
| **Compressor** |  | |  | |  |  |
| **Vital sim** |  | |  | |  |  |
| **Connected to software** (green icon) |  | |  | |  |  |
| **Breathing and Pulses**  (palpable/audible pulses, heart sounds, cyanosis) |  | |  | |  |  |
| **Voice and Movement Functions** (crying, grunting, seizures, normal movement) |  | |  | |  |  |
| **ELO functioning** |  | |  | |  |  |

**Additional comments:**

|  |  |  |
| --- | --- | --- |
| **DNAMER equipment fault notification required:** | Yes | No |
| **Pre- check signature:** | Date: | |
| **Print name:** | | |
| **Post check signature:** | Date: | |
| **Print name:** | | |